



Good Shepherd Catholic Church  
8200 Gold Coast Dr  
San Diego, CA 92126  
T: (858) 271-0207

## INFANT BAPTISM INFO PACKET

Congratulations and thank you for choosing to have your child baptized into the Catholic Church. Below is a step-by-step instruction and checklist of items that you will go through before having your child baptized. Please read it carefully so as to not have any delays in the process.

- Paperwork – Please turn in the following forms to the parish office or email to [mike@goodshepherdparish.net](mailto:mike@goodshepherdparish.net)
  - Baptismal Registration Form
  - Copy of your child's birth certificate
  - A completed Godparent Form for each godparent. You can have up to 2 godparents. If you have 2 godparents, they must be of a different gender from each other.
- After **all paperwork is turned in**, a priest will contact you to schedule an interview with the parents.
- After the interview, all parents and godparents are required to attend a baptism workshop.
  - If godparents are from out of town, they can attend the workshop at their home parish and provide proof of attendance.
  - If parents or godparents have taken a baptism workshop within the past 3 years, they do not need to attend the workshop. However, we do encourage godparents to attend the workshop with parents as they journey together with the parents.
  - Please contact the Faith Formation Office **BEFORE** you take any online course to double-check that we accept the course.
- Parents can schedule the baptism **only** after all the above items are complete.
  - English baptisms take place on the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Sundays of the month at 1:30 PM.
  - Vietnamese baptisms take place on the 4<sup>th</sup> Sunday of the month at 3:00 PM.
  - Spanish baptisms take place on the 4<sup>th</sup> Sunday of the month at 1:30 PM.



# Baptism Registration Form

## Good Shepherd Parish

8200 Gold Coast Dr.  
San Diego, CA 92126  
(858) 271-0207

Child: \_\_\_\_\_  
Last Name First Name

Male:  Female:

Place of Birth \_\_\_\_\_  
City State

Birthday \_\_\_\_\_

Father \_\_\_\_\_  
Last Name First Name

Birthday Religion \_\_\_\_\_

Phone \_\_\_\_\_ EMail \_\_\_\_\_

Mother \_\_\_\_\_  
Last Name (Maiden) First Name

Birthday Religion \_\_\_\_\_

Phone \_\_\_\_\_ EMail \_\_\_\_\_

Address \_\_\_\_\_  
Street Address

City State Zip \_\_\_\_\_

GodFather \_\_\_\_\_  
Last Name First Name

Birthday Religion \_\_\_\_\_

GodMother \_\_\_\_\_  
Last Name First Name

Birthday Religion \_\_\_\_\_

Were parents married in Catholic Church?  Yes  No

Or in a church of another denomination?  Yes  No

Were parents married in civil ceremony?  Yes  No

Is the Family registered in our Parish?  Yes  No

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FOR OFFICE USE ONLY** Date Received \_\_\_\_\_ Parish ID # \_\_\_\_\_

Date of Baptism \_\_\_\_\_ Minister of Baptism \_\_\_\_\_

PDS \_\_\_\_\_ WP \_\_\_\_\_ Certificate \_\_\_\_\_ Baptismal Registry # \_\_\_\_\_

# Request for an Appointment with a Priest or Deacon Regarding Baptism

We are available for an appointment to speak about the baptism of our child on:

Best Day of the Week: \_\_\_\_\_

Best Time of Day: \_\_\_\_\_

We can be reached to schedule this appointment at the following number during the day:

Daytime Telephone Number: \_\_\_\_\_

We would like to speak to a priest or deacon about:

Baptism

Convalidation of a civil marriage

Annulment of a prior marriage

Marriage preparation

**Note:** The priests and deacons are very busy in the evenings after six with mass and parish meetings and on the weekends with sacraments and meetings. If the parents have some time between 9 am and 5 pm, Monday through Friday, it will be easier and faster to schedule the appointment. Otherwise the priest or deacon will make every effort to be able to meet with you at the time you have indicated but it may take a little longer for them to find a time.



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The following form is an affidavit form for the Prospective Godparent.

**Please read through the instructions carefully.**

**This affidavit is not complete until it is signed and sealed by your parish.**

**Rationale of Godparent Eligibility:** Godparents for the Sacrament of Baptism are called to be good examples and witnesses of the faith to those whom they are a godparent. To ensure that the Prospective Godparent can fulfill their responsibilities in raising the person in the faith, the Church has listed guidelines for a person to be a godparent. (Code of Canon Law, cc. 872-874 & 893)

**Instructions:**

As Catholics we are bound to Catholic rules to be good examples and witnesses to those we are godparents to. These are the guidelines that, in choosing to be a godparent, you are obligated to follow.

- The Prospective Godparent is to fill out the form and answer the questions truthfully in front of a member of their parish staff.
  - No proof of the validity of the Prospective Godparent's answers is necessary.
  - If married, must be married in the church.
  - If not married, must not be living with their significant other.
  - If has children, they are being educated in the faith.
  - Attends mass every Sunday and all holy days of obligations.
  - Regularly receives the Eucharistic and goes to Confession.
- The Prospective Godparent will sign as evidence of the validity of the answers they have provided.
- Parish staff signs and seals the form with the Parish Seal.

\* If the Prospective Godparent is registered and attending Good Shepherd Parish, the Prospective Godparent can bring this form to the office during normal business hours.

Fr. John Phan  
Spiritual and Sacramental Director



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## VERIFICATION OF A PARISHIONER TO SERVE AS A GODPARENT FOR BAPTISM

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Name of Person to be Baptized: \_\_\_\_\_

Name of Prospective Godparent: \_\_\_\_\_

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Prospective Godparent please fill out the below in front of a member of **your parish** staff.

Yes  No has received all the Sacraments of Initiation (Baptism, Confirmation, Holy Communion)

Yes  No is at least 16 years old

Yes  No is **NOT** the parent of the person being baptized

Yes  No leads a life of faith in accordance to the teachings of the Catholic Church

Yes  No  Not Married if married, the marriage was celebrated in the Catholic Church

Yes  No affirms fidelity to the teachings of the Catholic Church

Please sign and date below once you have answered all the above questions.

\_\_\_\_\_  
Parish Staff Signature

\_\_\_\_\_  
Parish

\_\_\_\_\_  
Prospective Godparent's Signature

\_\_\_\_\_  
Date

Parish Seal



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Parish

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Prospective Godparent's Signature

\_\_\_\_\_  
Date

Parish Seal